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| Cashion Board of Education Regular Meeting  Monday, February 13, 2023 6:00 PM Central | Administration Office  101 N. Euclid Ave. Cashion, OK 73016 |

**1. Call to order**

President Ballard called the meeting to order at 6:02pm

**2. Establish quorum**

Attendance Taken at 6:02 PM.

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| Steve Andrews: | Absent |
| Jessica Ballard: | Present |
| Chris Carroll: | Present |
| Chris Gibson: | Present |
| Ryan Suntken: | Present |

Also attending: Leon Ashlock, Superintendent and Stephanie White, Minutes Clerk.

**3. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve Consent Agenda. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

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| Steve Andrews: | Absent |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 4, Nay: 0, Absent: 1

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of January 9, 2023**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the child nutrition report**

**E. Vote to approve the activity fund report**

**F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.**

**4. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2022-23**

Motion to approve purchase orders as listed. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

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| Steve Andrews: | Absent |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 4, Nay: 0, Absent: 1

**i. General Fund: P.O. # 451-506 and P.O. # 50152- # 50160 and increase #1123-41 by $1,500, #1123-42 by $50,000, #1123-99 by $16,000, totaling $145,912.03**

**B. Vote to approve payments for 2022-23**

Motion to approve payments as listed. This motion, made by Chris Gibson and seconded by Ryan Suntken, passed.

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| Steve Andrews: | Absent |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 4, Nay: 0, Absent: 1

**i. General Fund payment numbers 1407-1662 totaling $745,926.73**

**ii. Child Nutrition Fund payments 26-30 totaling $40,004.37**

**C. Discussion/possible action on the following transfer of funds:  
Transfer $3,000 from activity account # 801 (Football) to general fund to pay Brett Wilson for assistant football coaching duties.**

Motion to approve transfer as listed. This motion, made by Ryan Suntken and seconded by Chris Carroll, passed.

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| Steve Andrews: | Absent |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 4, Nay: 0, Absent: 1

**5. Discussion/possible action to approve Laura Schultz as adjunct instructor of Art (1 hour)  for academic credit for the 2022-2023 school year.**

Attendance Update Taken at 6:22 PM.

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| Steve Andrews: | Present |

Motion to approve adjunct recommendation for Laura Schultz. This motion, made by Ryan Suntken and seconded by Chris Gibson, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**6. Discussion / possible action on 2023-2024 school calendar.**

Motion to approve a 2023-24 school calendar. This motion, made by Chris Gibson and seconded by Steve Andrews, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**7. Discussion / possible action to approve the yearly OSDE audit contract and engagement letter with Bledsoe, Hewett & Gullekson**

Motion to approve contract as presented. This motion, made by Chris Carroll and seconded by Ryan Suntken, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**8. Discussion / possible action to approve contract with SEES / OKTLE for evaluation service 2023-2024 school year.**

Motion to approve contact with OKTLE / SEES for 2023-24 school year. This motion, made by Ryan Suntken and seconded by Chris Gibson, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**9. Discussion of proposed bond projects**

**10. Proposed Executive Session to discuss:**

**A. Resignations 25 S Sect. 307 (B) (6 & 7)**

**B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**C. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**D. Employment of certified staff 25 S Sect. 307 (B) (1)**

**E. Evaluation / Employment of elementary, middle school, and high school principals.**

**F. Discussion of Superintendent employment contract**

**11. Vote to enter executive session**

Motion to enter executive session at 6:53pm. This motion, made by Chris Carroll and seconded by Ryan Suntken, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**12. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Ballard acknowledged that the Board of Education left executive session at 7:29pm

**13. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Ballard, Carroll, Gibson, Andrews, Suntken and Ashlock

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 10A - 10F.

**C. State and record that no action was taken**

No action was taken

**14. Discussion / possible action on resignations to date**

No action

**15. Discussion / possible action on employment of substitute teachers**

No action

**16. Discussion /possible action on employment of non-certified staff**

No action

**17. Discussion /possible action on employment of certified staff**

No action

**18. Discussion/possible action on superintendent employment contract**

Motion to approve contract as presented. This motion, made by Chris Carroll and seconded by Ryan Suntken, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**19. New Business**

Motion to approve general fund payments #1663 - 1670 in the amount of $38,323.68. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

**20. Vote to Adjourn**

Motion to adjourn at 7:31pm. This motion, made by Ryan Suntken and seconded by Chris Gibson, passed.

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| Steve Andrews: | Yea |
| Jessica Ballard: | Yea |
| Chris Carroll: | Yea |
| Chris Gibson: | Yea |
| Ryan Suntken: | Yea |

Yea: 5, Nay: 0

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President  
  
  
  
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Vice President  
  
  
  
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Clerk  
  
  
  
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Member  
  
  
  
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Member